

# Notice of Chief Appraiser Eligibility

Form 50-820

**GENERAL INFORMATION:** Chief appraisers use this form to provide annual notification (required by Tax Code Section 6.05(c)) to the Comptroller's office of their eligibility to serve as chief appraiser for the coming tax year by meeting the requirements set out in Occupations Code Section 1151.164 and Tax Code sections 5.042 and 6.05(c).

Tax Code Section 5.042 requires chief appraisers to complete the chief appraiser training. A person may serve for up to one year as chief appraiser in a temporary, provisional or interim capacity without completing the required training curriculum prescribed by Occupations Code Section 1151.164.

Tax Code Section 6.05(c) requires a chief appraiser to be a certified Registered Professional Appraiser (RPA) with the Texas Department of Licensing and Regulation or to hold one of the following designations: the Appraisal Institute's MAI or International Association of Assessing Officer's (IAAO) Assessment Administration Specialist (AAS), Certified Assessment Evaluator (CAE) or Residential Evaluation Specialist (RES). A chief appraiser who is not an RPA but who has an MAI, AAS, CAE or RES designation must obtain an RPA certification within five years of appointment or the start of service as chief appraiser.

**FILING INSTRUCTIONS:** Submit this notification to the Comptroller's Property Tax Assistance Division (PTAD) at [ptad.communications@cpa.texas.gov](mailto:ptad.communications@cpa.texas.gov) or P.O. Box 13528, Austin, Texas 78711-3528

## SECTION 1: Chief Appraiser Information

Chief Appraiser's Name

Tax Year

Appraisal District's Name

Phone (area code and number)

Chief Appraiser's Email Address (used for direct contact from PTAD only)\*

Appraisal District Email Address (used for PTAD website directory and public information requests)\*

Street Address, City, State ZIP Code

## SECTION 2: Chief Appraiser Serving in a Temporary, Provisional or Interim Capacity

Are you serving as chief appraiser for this appraisal district in a temporary, provisional or interim capacity? .....  Yes  No  
If yes, answer the next two questions; if no, skip to Section 3.

Did the appraisal district board of directors appoint you to serve as chief appraiser in this capacity? .....  Yes  No

Does the board of directors have a plan in place to develop or hire a chief appraiser to fill this position permanently? .....  Yes  No

## SECTION 3: Eligibility Requirements

Select the following designation(s) you hold:  RPA  MAI  AAS  CAE  RES

Have you completed the required training for chief appraisers pursuant to Occupations Code Section 1151.164? .....  Yes  No

If no, were you appointed prior to July 1, 2006? .....  Yes  No

## SECTION 4: Eligibility Under Tax Code Section 6.05(c)

I am eligible for appointment or service as chief appraiser pursuant to Tax Code Section 6.05(c).

I am ineligible for appointment or service as chief appraiser pursuant to Tax Code Section 6.05(c).

## SECTION 5: Affirmation and Signature

By signing this notification, you certify that the information provided is true and correct to the best of your knowledge and belief.

**print here** ➔

Print Name of Chief Appraiser

**sign here** ➔

Signature of Chief Appraiser

Date

**If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.**

\*May be confidential under Government Code §552.137; however, by including the email address on this form, you are affirmatively consenting to its release under the Public Information Act.