

754 – Fiscal 2023 Annual HUB Report Supplemental Letter

Texas State University HUB “Good Faith Efforts” to increase HUB participation and the amount of business conducted with certified HUB’s during FY 2023 included the following activities:

HUB Forums

Provided information about Texas State’s procurement opportunities while participating in Economic Opportunity Forums (EOF) and HUB related outreach events.

- Participated in HMSDC Spot Bid Fair (Zoom, September 28, 2022)
- Hosted Meet the Buyer, Texas State’s Reverse Vendor Fair (San Marcos, October 27, 2022)
- Hosted Co-op, Vendor & HUB Showcase (Round Rock, November 9, 2023)
- Attended 2022 SMWVBO BUSINESS CONFERENCE (San Antonio, December 7, 2022)
- Hosted Co-op, Vendor Fair & HUB Showcase (San Marcos, April 11, 2023)
- Exhibited at Spot Bid Fair & HUB Expo (Irving, May 23-24, 2023)
- Exhibited at 2023 State of Texas HUB and DBE Expo with TxDOT (Austin, July 12, 2023)
- Presented Doing Business with Texas State training, with SBDC (Zoom, August 9, 2023)
- Presented at SpawGlass Back to School HUB subcontractor training (Austin, August 24, 2023)
- Attended TFC and SBDC HUB Huddle (Austin, August 30, 2023)

HUB Vendor Assistance

- Counseled HUB vendors on how to do business with Texas State University
- Assisted HUB vendors in renewing Mentor Protégé Agreements
- Assisted HUB vendors in locating procurement and contracting opportunities
- Conducted courtesy review of respondent’s HUB Subcontracting Plans for solicitations
- Assist HUB vendors in completing CMBL registration

Creating HUB Awareness

- Attended Pre-Submittal Meetings
- Participated in State Agencies HUB Discussion Workgroup
- Participated in campus-wide department meetings
- Assisted TXST departments with CMBL training and finding HUBs for solicitations

Business Process Improvement

- Sponsoring of Mentor-Protégé Relationship – Currently Texas State University has 7 active Mentor-Protégé agreements.
- Added HUB certified Indatatech to University Marketplace
- Attended TSUS Quarterly Procurement Conference Call
- Summus /Staples, Dell, VWR, Grainger and Possible Mission / Thermofisher Business Review

The University continues to seek to increase HUB participation in agency awards and expenditures. For additional information, please contact the Procurement Office at 512.245.2521, or e-mail at hub@txstate.edu.


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