



Commissioner Mike Morath

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Supplemental Letter for FY 2023 Annual HUB Report for Agency Number 701

The Texas Education Agency (TEA) supports the Historically Underutilized Business (HUB) Program and is committed to maximizing the inclusion of HUB businesses as direct and indirect suppliers of goods and services to the agency. By maximizing opportunities to identify, educate, develop, and utilize HUBs, TEA will advance both economic inclusion and demonstrate good fiscal stewardship. TEA's good faith efforts to broaden HUB participation included the following:

- Promoting procurement opportunities for HUBs in alignment with state law and public policy.
- In accordance with Section 2161.252 of the Texas Government Code, required respondents to solicitations with an expected value over \$100,000 to complete and submit a HUB Subcontracting Plan.
- Assisted potential respondents with the HUB Subcontracting Plan (HSP) process by offering courtesy reviews of draft HSPs prior to final proposal submission.
- Setting annual HUB goals, identifying opportunities for HUBs to bid as prime vendors or subcontractors, monitoring compliance with HUB laws, and facilitating the development of mentor-protégé relationships between agency prime vendors and HUB subcontractors.
- Participated on CPA Statewide Procurement Division (SPD) HUB trainings.
- Procurement Team solicited quotes from HUB's vendors even when not required by Statute and boosted HUB participation significantly.

TEA would like to highlight additional expenditures made, but not captured by the Statewide HUB Report. During this reporting period, the agency paid certified HUBs approximately \$55,663.29 for goods and services, which used a non-reportable object code that is not included in the statewide report.

TEA continues to pursue new HUB vendors at every opportunity. Our dedication to using HUBs is a prominent part of our procurement process and we are confident that we will continue to improve over the next Fiscal Year.

The Texas Education Agency supports the State of Texas HUB program and will continue to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Office at HUBOffice@tea.texas.gov.

Jenna Mattingly

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A handwritten signature in black ink that reads "Jenna Mattingly".
10/11/2023

Director, Contracts and Purchasing Division