




## **Supplemental Summary Letter for FY2022 Semi-Annual HUB Report for Agency 739**

Texas Tech University Health Sciences Center (TTUHSC) is committed to making good faith efforts to support, promote and include Historically Underutilized Businesses (HUB) in the procurement process and acquisition of goods and services for the institution. Being a healthcare and research institution TTUHSC is challenged to find qualified HUB's that can fulfill professional medical services contracts, offer the specialized and major medical and laboratory equipment required by our clinical and pharmacy operations. To meet the challenge of finding and engaging qualified HUB's the TTUHSC-HUB Office provides internal departmental training, conducts vendor and purchasing training, requires HUB outreach/inclusion in all solicitations and participates in outreach activities across the State. Due to the pandemic TTUHSC HUB Office 2020-2021 outreach participation efforts pivoted to online resources and attended free DIR HUB Talk trainings, virtual round table match-making at ACCESS 2021 HUB expo and Summus Staples virtual business expo. HUB outreach efforts successfully awarded solicitation at ACCESS 2021 virtual Spot Bid Fair. Through the State Mentor Protégé program, TTUHSC-HUB Office continues to develop a good standing relationship with prime contractor mentor CDW and protégé HUB partner MPulse. Participation in virtual Summus/Staples Business Review.

Upcoming scheduled outreach efforts in FY2022 include co-sponsoring TTU Business Expo HUB event and participating at the Texas Department Motor Vehicle vendor fair.

Creating HUB Awareness – continued TTUHSC's support and collaboration with other state agencies through the Texas Association of African American Chamber of Commerce and Texas Association of Mexican American Chamber of Commerce (TAAACC/TAMACC) via the memorandums of cooperation in addition to attending HUB Discussion Workgroup (HDWG) teleconferences.

HUB Vendor Assistance – educate vendors to respond to solicitations and completing an HSP for HUB Subcontract opportunities. Assist Mentor Protégé HUB vendor with proper invoice submission to receive prompt payments. Distribute the capability statements of HUB vendor's to departments in an effort to increase HUB participation.

  
[John Haynes \(Mar 14, 2022 12:59 CDT\)](#)

John Haynes, Managing Director of Purchasing



Sylvia Bradley, HUB Staff Representative