



Office of Purchasing/Contract Management
3410 Taft Boulevard Wichita Falls, Texas 76308-2099

Supplemental Summary Letter for FY2021 Annual HUB Report for Agency 735

Midwestern State University (MSU) is committed to increase purchases and contract awards with Historically Underutilized Business (HUB) firms consistent with the State's goals for HUB participation and overall economic development. Purchasing will conduct its work in accordance with federal and state laws, and will perform socioeconomic programs mandated by the Texas Legislature. MSU continues to develop and expand its Historically Underutilized Business (HUB) Program to support small, minority and woman-owned businesses.

Highlights this past year are noted below:

- Met with Adam Berend with Home Depot and discussed the mentor protégé HUB vendor (Diversified) through their company on 09/25/2020.
- Sent a letter to a woman-owned local concrete company to encourage them to become a HUB vendor on December 10, 2010. They successfully became a certified HUB vendor.
- Resumed our Annual HUB Fair in 2021 (June 17, 2021). The original fair was held in 2019, but was cancelled in 2020 due to the pandemic.
- Increased number of informal bids for HUB opportunity.
- Visited with the DEI (Diversity Equity and Inclusion) on campus for their programs in community outreach in an effort to find qualifying HUB vendors.
- Had a meeting with Fastenal on 04/15/2021 to discuss finding a HUB Protégé and it was concluded that they will see if RA-Lock will participate. Currently, we use RA-Lock as a HUB vendor.
- Participated in the Texas Comptroller of Accounts – 2021 HUB Talk Series and Training.
- Two employees attended the virtual 14th Annual Doing Business Texas Style HUB EXPO on May 26-28, 2021.

Ongoing Activities:

- Create an environment to further enhance and promote the HUB program.
- Implemented ongoing training on the HUB program for faculty and staff with our training processes.
- Continue to use the centralized master bidders list (CMBL) to increase the bids solicited from HUB's.
- Continue to utilize Cooperative and purchasing contracts with HUB awarded vendors.
- Continue to introduce new HUB vendors to MSU for additional procurement opportunities.
- Continue open door policy in which minority and woman-owned businesses can come by and ask assistance in understanding the HUB Program. This includes HUB certification, ESBD state portal, and cooperative opportunities, along with "How to do Business" with MSU and the State of Texas.

MSU is located in the North Central Texas region of the State which brings challenges in the availability of resources and of qualified HUB vendors in our area. MSU's location makes it difficult for HUB vendors outside the area to be competitive given their distance and related travel costs. MSU remains committed in using local HUB vendors, discovering and using new HUB vendors by reviewing the HSP plans and insisting their importance to prime contractors submitting solicitations.

In summary, Midwestern State University values and actively supports the HUB Program. It is committed to promote and increase HUB vendors wherever possible, and appreciates the state of Texas efforts to support small minority- and woman-owned businesses.

Respectfully submitted,


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