



# TEXAS TECH UNIVERSITY™

September 10, 2021

## **Supplemental Letter for FY2021 Annual HUB Report Agency Number 733**

Texas Tech University (“TTU”) presents this information to supplement the annual Historically Underutilized Business (“HUB”) report. The letter serves to recognize TTU’s additional efforts to increase opportunities to HUB vendors, to educate the regional community, and to increase overall participation in the procurement of goods and services from HUB vendors. Though the geographic location of the TTU campus presents some challenges in availability of resources and qualified vendors, TTU is committed to expanding our HUB participation through outreach and vendor engagement as briefly summarized below.

- Continued sponsorship of nine Mentor-Protégé agreements.
- TTU procurement and contract management staff participated in the *State of Texas HUB Development Work Group* regular meetings.
- In conjunction with the Northwest Texas Small Business Development Center, hosted the *TTU HUB Training Forum* virtually on December 14, 2020.
- Sponsored the *Diversity Summit – Equality of Education in the Workforce* hosted by the Lubbock Chamber of Commerce on March 9, 2021, March 16, 2021, and March 30, 2021.
- Attended the *Business Expo – Building Resilient Businesses* event hosted by the Lubbock Chamber of Commerce on May 27, 2021.
- Hosted the *Texas Tech University System Small Business Expo* through a virtually created platform created by TTU Staff.
- Continued membership in the *Texas University HUB Coordinator's Alliance (TUHCA)* to share in the effort of participation through forums and networking opportunities.
- Attended the *HUB Subcontracting Plan (HSP) Preparation Training* hosted by the Texas Department of Information Resources on May 25, 2021.
- Procurement staff nominated and accepted Secretarial and Treasury positions within the *Texas University HUB Coordinator's Alliance (TUHCA)*

If you have any additional questions, please do not hesitate to contact me at 806-742-3844 or by email at [jennifer.adling@ttu.edu](mailto:jennifer.adling@ttu.edu).

Sincerely,

Jennifer Adling  
Chief Procurement Officer  
Historically Underutilized Business Coordinator  
Texas Tech University