



October 14, 2021

Supplemental Summary for Annual FY 21 HUB Report for Agency 714

The University of Texas Arlington (UTA) is dedicated to promoting opportunities for these Historically Underutilized Businesses to compete for University purchases and contracts. The policy is to foster an environment that will enhance participation from such vendors from all areas of the University to increase purchases and contracts awarded with HUB suppliers.

Outreach and education are a vital part of conveying our commitment to HUB suppliers and providing internal education to all departments procuring goods and services for the University.

During FY2021, UTA continued to engage in the HUB community to promote opportunities through alternative outreach methods. Webinars and virtual meetings replaced in-person meetings by providing a platform for HUB suppliers to present their capabilities.

In addition to HUB supplier training, our good faith efforts also focused on internal education by providing training sessions for UTA Staff:

- HUB compliance: Conducted pre-solicitation conference on contracts with a value greater than \$100k to encourage subcontracting.
- Conducted workshops covering HUB Subcontracting Plans and Progress Assessment Reports.
- Provided courtesy reviews of HUB Subcontracting Plans.

Considering the current pandemic and economic crisis, UTA continues to be aware of the impact on our HUB suppliers, the Institution's outreach efforts continued through virtual means, and participated in the following events:

- DFWMSDC Access Spot Bid Fair – Senator Royce West
- HMSDC Business Expo Spot Bid Fair – Senator Miles and Senator Alvarado
- Arlington Black Chamber Meetings
- Greater Southwest Chamber of Commerce
- Fort Worth Hispanic Chamber Meetings
- US Pan Asian Chamber of Commerce Meetings
- UTA Cross Timbers Government Procurement Conference
- DFWMSDC 2021 Hard Hats Construction Expo
- HUB Discussion Working Groups
- UT System HUB Coordinator Meetings/Training

During FY21, the HUB program initiated an effort to promote awareness to reach all departments that will continue through FY22. Individual presentations – tailored to department requirements – will provide guidance to increase HUB participation.

UTA is committed to promoting HUB inclusion by actively recruiting HUB vendors and encouraging Prime Contract vendors to extend subcontracting opportunities to HUBs. UTA will continue to work to increase HUB participation.

Respectfully submitted,

Carolyn Record

Carolyn Record
Assistant Vice President Business Affairs & HUB Coordinator