



October 14, 2021

Supplemental Letter for FY 2021 Annual HUB Report for Agency #608

The Texas Department of Motor Vehicles (TxDMV) continues to actively support the goals and intent of the Historically Underutilized Business (HUB) program. Management and staff are committed to providing opportunities for both direct and indirect access and communication with HUB vendors. The department's good-faith efforts to expand HUB participation for FY 2021 included the following:

- TxDMV established three (3) new Mentor-Protégé relationships.
- TxDMV attended or hosted thirteen (13) virtual forums to provide vendors with an opportunity to present their capabilities to the purchasing team and program staff.
- TxDMV participated in the Houston Minority Business Council HUB virtual event to meet HUBs throughout the State of Texas and provide them with technical assistance on how to do business with the TxDMV.
- TxDMV participated in the Bexar County Virtual HUB event to provide HUBs technical assistance on how to do business with the TxDMV.
- TxDMV participated in the Houston Minority Business Council Matchmaking event in which we held four (4) matchmaking meetings to discuss services and commodities the TxDMV procures.
- TxDMV participated in the annual Spot Bid Fair sponsored by Senator West and awarded purchases to four (4) participating HUB vendors.
- TxDMV hosted with Angelo State University, a multi-agency vendor forum to provide information and technical assistance to HUB firms on commodities and services TxDMV procures. TxDMV also provided technical assistance on how to navigate the ESBD, how to update current information on the CMBL, and why commodity codes are important.
- TxDMV co-hosted with the Texas Department of Public Safety, San Angelo University and Comptroller of Public Accounts a virtual forum with 183 participants. We discussed commodities and services procurement opportunities and how to do business with the TxDMV.
- TxDMV participated in the HUB Discussion Workgroup (HDW) to obtain information on upcoming events and any HUB related issues.
- TxDMV conducted quarterly meetings with executive management to monitor progress and provide initiatives to improve performance and meet the goals of the HUB program.

TxDMV remains committed to the success of its HUB Program and will continue to explore every opportunity for HUB use. We will continue to work with the vendor community, minority organizations and chambers to further HUB outreach and utilization throughout the state of Texas.

If I can provide any additional information or answer any questions, I can be reached by phone at (512) 465-1257 or via email at [Brad.Payne@txdmv.gov](mailto:Brad.Payne@txdmv.gov).

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