

TEXAS DEPARTMENT OF PUBLIC SAFETY

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405 –Fiscal 2021 Annual HUB Report Supplemental Letter

The Texas Department of Public Safety (DPS) is dedicated to utilizing Texas certified Historically Underutilized Business (HUBs) in its procurement process by providing contracting opportunities directly and indirectly with HUBs. DPS's good faith efforts ensure continued HUB participation which included the following in accordance with 34 Texas Administrative Code Rule §20.284:

- Participated in six (6) Economic Opportunity Forums and HUB outreach events as a co-sponsor and exhibitor;
- External Economic Opportunity Forums were held where seventy-three (73) vendors provided market research demonstrations;
- Coordinated ninety-four (94) vendor informational interactions providing guidance on how to do business with DPS via phone, email, and one-on-one meetings with divisions;
- Provided training to the agency's procurement and contract staff on HUB requirements, as well as establishing roles and responsibilities for facilitating HUB compliance;
- Reviewed competitive solicitations identifying HUB subcontracting opportunities, participated in pre-proposal conferences, and reviewed the HUB Subcontracting Plan (HSP) to ensure the HSP met the good faith requirements;
- Conducted post-award meetings with contractors after execution of contracts over \$100K to discuss HSP and reporting requirements;
- Participated in monthly meetings with DPS divisions to discuss HUB performance and provide education on the HUB program;
- Participated in the Doing Business Texas Style Spot Bid – 2021 and HUB Expo co-hosted by DFW Supplier Development Council (DFWMSDC) and Senator Royce West and conducted a presentation on "HSP Preparation Training";
- Attended meetings with the State Agency Coordinating Committee (SACC) as Purchasing Subcommittee members in efforts to keep up to date with HUB matters.
- DPS is active in the statewide HUB Coordinators Discussion Workgroup Committee and holds an executive position as the Chair; and
- DPS is active in the Texas Association of Public Purchasers Austin Chapter and holds a Secretary's position.

DPS is strongly committed to the goals identified and recognized by the State of Texas HUB Program and will continue to work to increase HUB participation as it relates to contracting and subcontracting opportunities. Should you have any questions regarding the agency's program, please contact Michael Parks at (512) 424-2205 or michael.parks@dps.texas.gov

Sincerely,

Michael Parks

Michael Parks
Director of Procurement and Contract Services
HUB Coordinator
Texas Department of Public Safety