



# Sam Houston State University

*A Member of The Texas State University System*

## OFFICE OF BUSINESS SERVICES

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### 753 – Fiscal 2020 Semi-Annual HUB Report Supplemental Letter

Sam Houston State University (SHSU) continues in its “Good Faith Effort” to accelerate the University’s Historically Underutilized Business (HUB) participation. The University has developed and maintains several initiatives to promote HUB participation.

- *HUB Coordinator* – The University maintains a HUB Coordinator dedicated to assisting HUB vendors in marketing their products to our University and other area universities. The HUB Coordinator also works with University departments in refining the University’s good faith HUB participation efforts.
- *Outreach* – The University is committed to purchasing goods and services from certified HUBs and participates in various events and outreach measures throughout the year which generate HUB awareness for the University’s departmental needs. The following is a sampling of these activities for the first half of fiscal year 2020.

**September**, attended the 2019 Houston Minority Development Council (HMDC) Expo at the George R. Brown Convention Center in Houston. The Texas State University System sponsored the Expo booth and we operated the booth jointly with Lamar University, Lamar College-Port Arthur and Sul Ross University. Met various minority and small business vendors and discussed opportunities at our University.

**November**, Kitchell Contractors, the contractor awarded the NGL (Library) renovation project, invited potential and interested subcontractors, to HUB subcontractors, to discuss subcontracting opportunities for the Library project. I was given the opportunity to present the University’s HUB subcontractor outreach efforts and informed those in attendance about 2nd tier HUB subcontracting opportunities.

**December**, attended the monthly Greater Houston Business Procurement Forum (GHBPF). The University was recognized with an award of merit by the GHBPF for our collaboration with their vendor members. We also met with the vendors in attendance about the University’s continued need for vendors eligible for HUB certification and looking for subcontractors to team with our construction prime contractors.

**January**, kick-off meeting was held for the annual HUB show with the Small Business Development Center (SBDC), Texas Department of Criminal Justice, Walker County, the City of Huntsville, Huntsville ISD and Region 6 Education Service Center. Discussed planning of the 24th Annual HUB Show. Show will be held March 26th, 2020 at the Region 6 Education Service Center.

**February**, Texas State University System HUB procurement components placed a HUB outreach ad with Contractor’s USA. Contractor’s USA is a publication that focuses on outreach to the minority construction contractor community. The ad identifies all component schools and will presented 3 times during the current year in their monthly publication.

- *Mentor/Protégé Program* – The University continues to sponsor the 2 following mentor/protégé relationships and continues to look at establishing new relationships:
  1. WW Grainger and The Burgoon Company/Evco
  2. Office Depot BSD and PDME/Hurricane Office Supply & Printing

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HUB Coordinator

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