



713- FY 2020 SEMI-ANNUAL HUB REPORT SUPPLEMENTAL LETTER

Tarleton State University remains committed to encourage a Good Faith Effort that will support and develop opportunities to all Historically Underutilized Businesses in the state of Texas. TSU offers the following information to supplement the FY20 Semi-Annual HUB report to verify our Good Faith to identify, notify of opportunities and award contracts to Historically Underutilized Businesses.

- Attended the UNT HUB Fair in Denton, TX on 11/7/19.
- Co-Sponsored and attended with other Texas A&M Universities the Annual System Wide HUB Fair at College Station on 11/14/19.
- Attended the Texas A&M University quarterly HUB focused system meeting on 11/14/19.
- Attended the Procurement Connection Seminar & HUB Expo on 11/20/19.

Ongoing Activities:

- Outreach and education are provided in conjunction with the University's Office of Human Resources New Employee Orientation. This acquaints new hires with the HUB program and the importance of the program.
- Join forces with other state agencies through Texas Universities HUB Coordinators Alliance (TUCHA) which stimulates growth within the HUB Program and enables discussion on best practice. Attended TUCHA meeting at the University of North Texas on 11/7/19.
- Tarleton State University posts all bids over \$25,000 on the ESBD.
- Provide review of HSP plans at outsourced contractor's bid openings of awarded contracts and are instructed on the University's HUB goals, utilization and reporting procedures associated with submitting HUB Subcontracting Plans.
- Procurement system simplifies purchasing with HUB vendors by way of punch-out Supplier catalogs on existing contracts.
- TSU has two Mentor Protégés and one we co-sponsor with the Texas A&M System.

Seth Borsellino
Director for Procurements & Contracts