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Mike Novak

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Supplemental Letter to the FY 2020 Semi-Annual HUB Report for Agency 303

The Texas Facilities Commission (TFC) remains committed to increasing economic opportunities for Historically Underutilized Businesses (HUB). The following outreach and good faith efforts were made during FY 2020:

HUB Forums- Provided information about TFC's procurement opportunities while participating in **eight (8)** Economic Opportunity Forums (EOF). These included:

- 19th Annual Conference-Texas Association of African American Chambers of Commerce (TAAACC) in Pflugerville, TX
- 2019 Houston Minority Supplier Development Council Business Expo in Houston, TX
- Annual Statewide HUB Procurement Connect Seminar & Expo in Austin, TX
- 18th Annual Bexar County Small, Minority, Women & Veterans Business Conference in San Antonio, TX
- Women's Business Council Southwest- Trade Talk in Austin, TX
- NAWIC Austin – Construction Panel in Austin, TX
- Connect Forum- Greater Austin Asian Chamber in Austin, TX
- Greater Houston Procurement Breakfast in Houston, TX

HUB Certifications- Assisted **two (2)** vendors in obtaining HUB certification through Statewide HUB Program.

Sponsoring of Mentor- Protégé Relationship- Currently TFC has **one (1)** active Mentor Protégé relationship.

HUB Vendors Assistance- Conducted **fifty (50)** one-on-one consultations with HUB vendors on Doing Business with TFC.

HUB Education and Training- To increase HUB participation TFC has developed opportunities to educate HUBs on upcoming procurement opportunities and knowledge of HUB rules, policies and procedures.

- Attended HUB Discussion Work Group (HDWG) meetings. Collaborating with other state agencies thru HDWG.
- Attended pre-solicitation submittal conferences to educate vendors about HUB subcontracting requirements.
- Partnered with General Contractors to conduct **nine (9)** Meet and Greet events for TFC upcoming projects.
- Conducted **five (5)** targeted outreach and training events for TFC upcoming projects.
 - OSHA 30 Training (4)
 - Writing a Winning Proposal (1)

TFC further supplemented the semi-annual report with additional contracting dollars after analyzing a treasury report requested from the Comptroller. Since HUB outreach and compliance services are performed when managing construction projects for client agencies, inclusion of the associated contract dollars is in the reported data. For any additional information, please contact, Yolanda Strey, HUB Director at 512.475.0453 or email at yolanda.strey@tfc.state.tx.us

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Novak", is written over a horizontal line.

Michael Novak
Executive Director

Texas Facilities Commission

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— ★ *Planning and administering facilities in service to the State of Texas* ★ —