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April 27, 2020

**Supplemental Letter for FY 2020 Semiannual HUB Report
Agency Number-103**

The Texas Legislative Council (TLC) is committed to the State of Texas Historically Underutilized Business (HUB) Program. In FY19 TLC's total spend was \$6,256,363.45 of which \$2,461,876.61 or 39.35 percent, was spent with HUBs. TLC was recognized in the Fiscal 2019 Annual HUB report as the 4th out of the top 25 agencies spending more than \$5M with the largest percentage spend with HUBs for FY19. The council will continue to maximize contract opportunities for HUB vendors in our procurement process. This effort is illustrated by the following activities since September 2019.

- TLC participated as an exhibitor in the 2018 Small, Minority, Women and Veterans Business Owners (SMWVBE) Bexar County Contracting Conference at the Freeman Expos Hall in San Antonio on December 11, 2019.
- TLC participated as an exhibitor in the Texas Comptroller of Public Accounts Statewide HUB Program's 2019 Procurement Connection Seminar and EXPO in Austin on November 20, 2019. The event included a variety of HUB Speakers that offered insight and tips to current and future HUB vendors through panels and workshops.
- TLC attended the January 10th, 2020, meeting of the HUB Discussion Work Group (HDWG), which is composed of state agency HUB coordinators and purchasers who meet periodically to share information and provide proactive feedback to the Texas Procurement and Support Services Division of the CPA.
- TLC participated as an exhibitor in the Teacher Retirement System of Texas' 18th Annual Purchasing and HUB Connection Networking Forum on February 11, 2020.
- To date, TLC has spent \$1,572,346.85 (33.38 percent of total purchases of \$4,710,155.85 with HUB vendors in FY-20.

The Texas Legislative Council supports the State of Texas HUB program and will continue to keep HUB participation a priority. Should you have any questions regarding the agency's good faith efforts, please contact our HUB Coordinator, Ms. Samantha Gutierrez, Mr. Craig O'Brien or our CFO, Mr. Mathew Richardson, at (512) 463-1155.

Sincerely,

Jeff Archer