

Agency 727 – Fiscal Year 2020 Annual HUB Report Supplemental Letter

The Texas A&M Transportation Institute (TTI) remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency goal is to provide procurement and contracting opportunities for qualified businesses through a competitive procurement process. TTI continues efforts to diversify its vendor base and build on successful in-reach and outreach initiatives. In addition, TTI partners with other Texas A&M University System (TAMUS) members to maximize HUB participation through collaborative efforts to identify, educate, and assist HUB vendors.

TTI's mission is to deliver practical, innovative, and sustainable solutions to improve the movement of people, data, and goods through research, education, and technology transfer. As a sponsored research agency, it is sometimes difficult to identify available HUB vendor options to provide highly specialized research equipment and professional services necessary to meet technical or time-sensitive research contract requirements. These types of expenditures can significantly reduce TTI's HUB participation percentage.

TTI's good faith efforts to increase the HUB participation level and the diversification of vendors include the following in-reach and outreach initiatives:

- Continuous promotion of the HUB Program and assistance in identifying and use of HUB vendors for spot purchases through an open-door approach to HUB vendor visits and certification assistance to vendors.
- Identification of subcontracting opportunities for contracts over \$100,000.
- Member of the TAMUS Cooperative Mentor Protégé Program – sponsoring agency for mentor/protégé agreement.
- Participation and training within the HUB Discussion Workgroup and the Texas Universities HUB Coordinators Alliance (TUHCA). Host of TUHCA Central/Gulf Coast Chapter website.
- Advertisement in Minority Business Organization publications through TUHCA membership.
- Participation and training at TAMUS HUB Coordinators meetings and with the Texas State Comptroller's Office.
- Participation in various Specialized Vendor and Economic Opportunity Forums including, but not limited to:
 - Co-Sponsored Texas A&M System-wide HUB Event – College Station, TX – November 14, 2019
 - University of Houston – Downtown 2019 Annual Bid Fair – December 10, 2019
 - Representation at the Golden Triangle Procurement Connection Seminar & Expo – Beaumont, TX – March 3, 2020
 - Doing Business Texas Style Virtual Spot Bid Fair – August 3-5, 2020

Questions regarding the TTI HUB Program should be directed to Krystal Schnettler, HUB Coordinator, at (979) 317-2744 or by email at k-schnettler@tti.tamu.edu.



Krystal Schnettler
HUB Coordinator

cc: Joseph N. Dunn, Assistant Agency Director and CFO
Gregory D. Winfree, J.D., Agency Director