



719 – Fiscal 2020 Annual HUB Report Supplement Letter

Texas State Technical College is committed to making a Good Faith Effort in contracting with and assisting Historically Underutilized Businesses (HUBs). TSTC campuses are across of the state of Texas and reports under agency 719. These agencies include: TSTC Waco (Agency 7191), TSTC West Texas (Agency 7194), TSTC Marshall (Agency 7195), and TSTC Harlingen (Agency 7192). TSTC ensure a competitive procurement process that provides fair and equal access to all business. We maximize opportunities for HUBs to supply materials supplies, equipment, and services needed to support the mission and the administrative, logistical operations of the college.

This supplement has been prepared to provide a better representation of TSTC proactive efforts toward advocating a successful HUB Program to the College. The following are some of the outreach efforts and activates undertake by TSTC:

- Established the Supplier Diversity Committee. The committee provides assistance to HUB vendors and vendors interested in becoming HUB certified, while promoting our program with internal departments. The committee will address the need for further improvement. The nine committee members, varying in gender, ethnicity, and subject matter expertise, work to support our statewide operating standard as well as the goals of the State of Texas.
- HUB & Small Business Events
 - 09/10-11/19 – Houston Minority Supplier Council Business Expo
 - 10/10/19 – University of Texas Rio Grande Valley –Small Business Showcase
 - 10/16-17/19 – University of Texas Rio Grande Valley – 5th Annual Vendor Fair

Ongoing Activities:

- Outreach and education are provided in conjunction with Sourcing Department
- TSTC posts all bids over \$25,000 on the ESBD.
- Procurement system simplifies with a punch-out supplier catalogs for HUB vendors
- Continue to attend HUB and Minority Events

A handwritten signature in black ink, appearing to read 'Jessica Chavira', is positioned above the printed name.

Jessica Chavira
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